



Deerwood  
Country Club

# EMPLOYMENT APPLICATION

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**(Drug Free Workplace)**

*We receive applications and hire without regard to race, color, sex, religion, age, national origin, marital status, disability, or any other legally protected status.*

## PERSONAL INFORMATION

Full Name (*Last, first, Middle Initial*) \_\_\_\_\_

Email Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell Ph. \_\_\_\_\_

Present Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

Previous Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long did you live at the above address? \_\_\_\_\_

Are you legally permitted to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

### **If employed you will be required to show proper ID**

Are you over the age of 18? Yes \_\_\_\_\_ No \_\_\_\_\_ (If no, employment is subject to verification that you are of minimum legal age)

Have you ever worked at Deerwood Country Club before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes indicate: Year \_\_\_\_\_ Position \_\_\_\_\_ Supervisor \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Referred By: \_\_\_\_\_ Other: \_\_\_\_\_

## JOB INTEREST AND REQUIREMENTS

Position applied for: \_\_\_\_\_ Salary expected: \_\_\_\_\_

Type of employment desired: Full Time \_\_\_\_\_ Part-time \_\_\_\_\_ Seasonal \_\_\_\_\_

Are you willing to work weekends? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you willing to work overtime if needed? Yes \_\_\_\_\_ No \_\_\_\_\_

Date available to begin work? \_\_\_\_\_ May we contact your present employer? Yes \_\_\_ No \_\_\_

Do you have a valid Drivers License? Yes \_\_\_\_\_ No \_\_\_\_\_ (Answer if the position you are applying for requires a Drivers License).

All applicants given a conditional offer of employment will undergo a drug screening and a criminal background check. .

## EDUCATION INFORMATION

High School \_\_\_\_\_ Location \_\_\_\_\_

Graduated Yes \_\_\_\_\_ No \_\_\_\_\_

Post High School: \_\_\_\_\_

List any other education, special training or skills that relate to the job for which you are applying: \_\_\_\_\_

Please list two references (Do not list relatives or previous employers.)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

## EMPLOYMENT HISTORY

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date From/To: \_\_\_\_\_/\_\_\_\_\_ Beginning/Ending Salary: \_\_\_\_\_/\_\_\_\_\_  
Job Title and Duties: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date From/To: \_\_\_\_\_/\_\_\_\_\_ Beginning/Ending Salary: \_\_\_\_\_/\_\_\_\_\_  
Job Title and Duties: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date From/To: \_\_\_\_\_/\_\_\_\_\_ Beginning/Ending Salary: \_\_\_\_\_/\_\_\_\_\_  
Job Title and Duties: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Name of Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Date From/To: \_\_\_\_\_/\_\_\_\_\_ Beginning/Ending Salary: \_\_\_\_\_/\_\_\_\_\_  
Job Title and Duties: \_\_\_\_\_  
Immediate Supervisor: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

## CRIMINAL BACKGROUND INFORMATION

Have you ever been convicted or plead nolo contendere (no contest) to a crime? Please include all felony and misdemeanor convictions. You may exclude any minor traffic violations, but not DUI's. Yes \_\_\_\_ No \_\_\_\_  
Do you have any criminal charges pending? Yes \_\_\_\_ No \_\_\_\_ If you answered "yes" to either question, give date(s) and details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

In case of emergency notify: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_



## APPLICANT'S STATEMENT

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I certify that the foregoing answers are true and correct to the best of my knowledge. I authorize the investigation of all statements contained in this application and hereby give my permission to contact schools, previous employers, references, and others, and hereby release the company from any liability as a result of such contact. I understand that any false or misleading information or omissions of facts requested in this application or interview may remove me from further consideration for employment. I also understand any state or federal law requirements for the position applying for must be met. In addition, if I am employed, any false or misleading or omissions or facts called for in this application may be cause for subsequent dismissal at anytime without previous notice.

I understand that my employment with the company is "at will" and for no specific term and I may resign or be discharged by the company without notice or cause at any time. I further understand that no oral promise, company policy, custom, business procedure or other procedure (including the company's personnel handbook or any other manuals) will change "at will" employment relationship between the company and me.

The contents of any employee handbook or personnel manuals, as well as other company policies, are subject to change or modification by the company, solely at its discretion, without notice. I also understand that no supervisor or other official of the company (except an authorized executive, in writing) has the authority to enter into any agreement contrary to the above.

Because the company's concern for safety and efficiency, We require applicants being considered for employment to undergo drug screening for illegal drug use. In addition, all employees of this company are subject to blood tests and / or urinalysis screening for drug or alcohol use under appropriate circumstances. Also, a workers compensation background will be initiated and a criminal background check will be requested. I agree to abide by the company's drug and alcohol policies and I release the company from liability as a result of its investigation of my criminal and workers compensation background or any checks requested under conditional offer of employment.

I have read and understand and consent to the above information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_