



Expeditor / Server Assistant – Deerwood Country Club and Community **Jacksonville, FL 32256**

Deerwood Country Club is currently searching for a Part-time Service Assistant (Expeditor).

JOB DESCRIPTION

REPORTS TO: Club House Manager

JOB SUMMARY: To provide superior service to Members and guests by adhering to and performing according to Deerwood standards. This is a great opportunity to join our team and make a positive impact on our member and resident experiences, while working in an environment that encourages teamwork and collaboration.

RESPONSIBILITIES INCLUDE, BUT NOT LIMITED TO:

1. Assists servers in their tasks
2. Serves water and bread as guests are seated
3. Assists in carrying food trays to tables
4. Removes soiled dishes from table; brings to dish washing area
5. Removes soiled linen and replaces with clean linen
6. Sets tables with silverware, glassware and other items
7. Cleans dining room areas
8. Stocks servers' station with supplies
9. Collects trash from dining room, grill and other specified places after each serving period
10. Dusts chairs before and after meals
11. Keeps ice bins and buckets filled
12. Assists with set up and breakdown of banquets
13. Must be knowledgeable about all food and beverage products we offer
14. Must possess the ability to prioritize and organize
15. Must be able to carry up to 30 lbs. at shoulder height and move tables and chairs
16. Must be able to stand for extended periods of time
17. Must be personable, responsible and willing to work in a team environment
18. Attend training classes, pre-meal meetings and staff meetings
19. Must follow safety guidelines in compliance with state, federal and local regulations to make the Club a safe place for you, your co-workers and the Members
20. Serve alcoholic beverages in accordance with Florida law

21. Be on time. Clock in and out using proper job code for every shift

22. All employees must be available for special events and holiday

SUMMARY:

Previous hospitality experience preferred but will train the right candidate.

Applicant must satisfy a criminal background check and drug screen.

Please submit your application and resume at www.deerwoodclub.com under "Employment"

Job Type: Part-time

Weekend and Holidays required.

Applicant must satisfy a criminal background check and drug screen.